

**BYLAWS
OF THE
ADVISORY COUNCIL ON GRADUATE MEDICAL EDUCATION
NEVADA HEALTH AUTHORITY**

ARTICLE I

DEFINITIONS

- A. “Council” shall mean the Advisory Council on Graduate Medical Education pursuant to Nevada Revised Statute (NRS) 223.633.
- B. “Exhibit” shall mean a developed or reviewed material relating to the GME program. An Exhibit may require an action/vote by the Council.
- C. “GME” shall mean Graduate Medical Education.
- D. “Member” or “Members” shall mean those appointed by the Governor to serve on the Advisory Council on Graduate Medical Education.
- E. “NVHA” shall mean the Nevada Health Authority.
- F. “Quorum” shall have the meaning stated in NRS 241.015(6) as a simple majority of the voting membership of the public body or another proportion established by law.

ARTICLE II

FORMATION AND COMPOSITION

Section I. Establishment

- A. Nevada consistently ranks among the most underserved states in most areas of healthcare delivery in both urban and rural settings due in large part to shortages of physicians. Currently, there is a 32% statewide gap in needed physicians to meet national averages. In addition to this, there has been a consistent drop in the number of physicians serving the rural and frontier communities in Nevada.
- B. To combat this, funding for GME has been a priority of the Governor and Legislature in Nevada since 2014. The number of accredited GME sponsoring institutions, residency and fellowships, and graduates in Nevada have significantly increased – growth that was accelerated with the implementation of the Governor’s GME Grant program. The NVHA, through continued and expanded support of the GME Grant program, seeks to reduce the physician gap and meet the state’s growing healthcare needs.

- C. GME Grant rounds of funding generally occur annually and are capped via the State Budget biennium allocation. To help determine the most efficient and effective use of the funding, an advisory body was established to provide recommendations for institutions applying for grant funding. The Council is a select, appointed group of healthcare professionals who advise the NVHA, the Governor and the Legislature, on healthcare-related matters and is a key part of the overall GME Grant program.
- D. The Council provides critical support to the GME Grant program, which is a program to award grants to institutions in the state seeking to create, expand, or retain programs for residency training and postdoctoral fellowships for physicians. The council evaluates applications for competitive grants for the GME Grant program established pursuant to NRS 223.637 and makes recommendations to NVHA concerning the approval of applications for such grants.

Section II. Number of Members

The Council shall be comprised of the number of members required by Senate Bills 262 and 494 of the 2025 Session of the Nevada Legislature.

Section III. Conflict of Interest

Conflicts of interest must be declared by members prior to discussion of any matter that would provide direct financial benefit for that member or otherwise have the appearance of a conflict of interest. When funding recommendations or other decisions are made regarding an organization with which the member has an affiliation, the member shall recuse themselves from making specific motions or casting a vote, before participating in related discussion.

Upon joining the Council, Members shall disclose in writing any known conflicts of interest. Thereafter Members shall continue to provide written disclosure of any conflict of interest as it arises. Members are responsible for ongoing and continuous disclosure of actual or perceived conflicts of interest.

ARTICLE III

MEMBERSHIP, OFFICERS AND ASSISTANCE

Section I. Appointment

- A. Appointments shall be consistent with Section II of Article III below.
- B. The appointed members of the Council shall serve at the pleasure of the Governor.

Section II. Appointment Requirements

- A. The dean of each medical school in this State that is accredited by the Liaison Committee on Medical Education of the American Medical Association and the Association of American Medical Colleges or their successor organizations, or his or her designee.
- B. The dean of each school of osteopathic medicine in this State that is accredited by the Commission on Osteopathic College Accreditation of the American Osteopathic Association or its successor organization, or his or her designee.
- C. Two members appointed by the Governor who are physicians licensed pursuant to chapter 630 or 633 of NRS.
- D. One member appointed by the Governor who represents hospitals located in counties whose population is less than 100,000.
- E. One member appointed by the Governor who represents hospitals located in counties whose population is 100,000 or more but less than 700,000.
- F. One member appointed by the Governor who represents hospitals located in a county whose population is 700,000 or more.
- G. One member appointed by the Governor who represents the medical corps of any of the Armed Forces of the United States.
- H. One member appointed by the Governor who represents the Department of Human Services.
- I. One member appointed by the Governor who represents the Office of Economic Development in the Office of the Governor
- J. In addition to the members appointed by the Governor pursuant to subsection 1, the Governor may appoint two members as the Governor determines necessary to carry out the provisions of 44 NRS 223.631 to 223.639, inclusive.

Section III. Term

- A. The term of each member of the council is three (3) years and Members shall serve at the pleasure of the Governor. Any vacancy occurring in membership of the Council must be filled in the same manner as the original appointment not later than 30 days after the vacancy occurs.
- B. Each member is expected to participate in a majority of meetings and activities held in a single calendar year. The Chair, Vice Chairperson when acting for the Chair, or NVHA may request a member resign due to absences or non-participation.

Section IV. Officers

- A. The Council shall select from its Members a Chair and a Vice Chairperson who shall hold office for one (1) year and who may be re-selected.
- B. The Chair shall preside at all meetings and generally supervise the affairs of the Council. The Vice-Chairperson shall assist and assume the duties of the Chair in the event of the Chair's absence.

Section V. Staff Assistance

The NVHA must provide staff assistance and independent technical assistance as needed to enable the Council to accomplish its functions and duties.

ARTICLE IV

MEETINGS

Section I. Frequency and Location

The Council shall meet at the call of the Chair as often as necessary to complete its statutory duties.

Section II. Agenda

- A. NVHA staff, in coordination with the Chair, shall be responsible for drafting an agenda for each Council meeting and such agenda shall be distributed to each member no later than 5 business days prior to each meeting. The Council will conduct meetings pursuant to the Open Meeting Law set forth in NRS Chapter 214.
- B. Each appointed member of the Council is encouraged to provide agenda items for consideration on an annual calendar basis (January – December) to the NVHA.

Section III. Minutes

The Council shall record each meeting. Minutes or recordings must be made available for inspection by the public within 30 business days after each meeting. Minutes are deemed to have permanent value and must be retained by the NVHA for at least five years. Thereafter, minutes may be transferred from archival preservation in accordance with NRS 239.080 through 239.125, inclusive.

Section IV. Voting

A majority of the Members of the Council constitute a quorum for the transaction of business, and a majority of those Members present at any meeting is sufficient for any official action taken by the Council.

ARTICLE V

FUNCTIONS AND DUTIES

Section I. Functions

The purpose of the Council is:

- A. Regularly assemble to discuss pertinent and pressing medical-related issues and concerns within the state of Nevada.
- B. Provide expert-level counsel, insight, and recommendations concerning various aspects of the medical profession without encroachment upon or otherwise interfering with private business or trade considerations.
- C. Conduct thorough review of applications during GME grant funding events; provide, justify, and collaborate on recommendations during GME grant funding events; evaluate applications for competitive grants for the GME Grant program and make recommendations to NVHA for institutions seeking to create, expand, or retain programs for residency training and postdoctoral fellowships that are approved by the Accreditation Council for GME or its successor organization.
- D. Give priority to recommend the award of grants for the retention of programs in Nevada for residency training and postdoctoral fellows to institutions who operate programs for residency training that are approved by the Accreditation Council for GME or its successor organization and that are training residents that exceeds the maximum number of full-time equivalent resident positions for which the institution receives direct or indirect GME payments from Medicare.
- E. Study and make recommendations to NVHA, the Governor, or the Legislature concerning the creation and retention of programs in this State for residency training and postdoctoral fellows that are approved by the Accreditation Council for GME or its successor organization and the recruitment and retention of physicians necessary to meet the health care needs of the residents of this State, with the emphasis on those health care needs.
- F. Other GME-related and advisory responsibilities as required by the Governor, NVHA, or the Legislature.

Section II. Exhibits

Members of the Council shall develop and/or review reports, recommendations, or changes in information related to the GME program and shall advise the NVHA thereon by providing developed material or changes in material in the form of Exhibits.

Section III. Briefings

The Council, within reasonable availability, timing, and accommodation, will provide medical-field and related briefings to the NVHA when requested.

ARTICLE VI

COMPENSATION

Section I. Compensation

The Members of the Council serve without compensation. A Member of the Council who is an officer or employee of this state or a political subdivision of this state must be relieved from his or her duties without loss of regular compensation to prepare for and attend meetings of the Council and perform any work necessary to carry out the duties of the council in the most timely manner practicable.

Section II. Per Diem and Other Expenses

While engaged in the business of the Council, each member is entitled to receive the per diem allowance and travel expenses generally provided for state officers and employees.

ARTICLE VII

ADOPTION AND AMENDMENTS TO THE BYLAWS

Proposed amendments to these Bylaws must be submitted, in writing, to the GME Advisory Council Members and NVHA staff assistants 45 calendar days in advance of a scheduled meeting to be acted upon. A quorum of the Members present shall be required to adopt a proposed amendment, and such amendments must be approved by the Chair or Vice Chair to become effective.